

METHODIST COLLEGE/CITYLINK PASS SALES

Student Guidelines

Effective August 1, 2016



Thank you for your purchase of a CityLink Semester Pass. The Semester Pass offers Methodist College's students unlimited rides for the entire semester on any CityLink bus. The CityLink Semester Pass must be purchased through the Methodist College Bursar's office and the student must present a valid Student ID (or valid driver's license) and a current Class Schedule. The Semester Pass is not available on CityLink buses or from CityLink offices.

CityLink Semester Pass

The CityLink Semester Pass is available through the Methodist College Bursar's Office.

The Semester Pass will be sold for \$100 per semester (plus a \$2.50 service charge to cover the cost of the thicker bond paper). This pass will be good for January 1 – May 31 for the Spring Term and August 1 – December 31 for the Fall Term, as indicated on the pass. (Summer students may purchase the CityLink 30-Day pass which is available for purchase at CityLink offices.

To Purchase the Semester Pass

- Students must complete the order form and pay a \$20 deposit at the time of ordering the pass. Once the pass is available for pick-up from the Bursar's Office, the balance may be paid using check or credit card in accordance with college policies.
- **Semester passes may be charged to Financial Aid, if funds are available. Please discuss this option with the Bursar.**
- The Semester Pass will not be available after February 1/September 1 for a given semester. Students may only purchase one Semester Pass per semester.
- Semester Passes that are lost or destroyed are not able to be re-issued.

Disclaimers:

All CityLink Semester passes are **non-transferable**. Students found to be transferring their pass to another student or to a non-student may have the pass revoked and the privilege of purchasing a Semester Pass suspended. Students may not return a Semester Pass for a refund. Students who withdraw from courses are not required to return the bus pass but may be responsible for repaying charges if required by financial aid repayment.

Updated 8/16/16